

Dermatology E-Consult Ordering Through One Chart Link

Review the below information for the dermatology e-consult process using One Chart LINK.



To use this process, the facility must have a TSA or BSA with Nebraska Medicine, University of Nebraska Medical Center and/or University of Nebraska Medical Center Physicians.

Try It Out –Patient Set-up Needs

1. Log into One Chart LINK.



The ordering provider must be provisioned in LINK. CLICK HERE to get registered.

2. If the patient is new to the Nebraska Medicine facility, your clinic or the patient must call to get registered in One Chart.



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Dermatology Phone Number: 402-559-6609

Try It Out – Placing the Order

- 1. Once the patient has a One Chart record, the provider can open the patient's chart in One Chart LINK via:
 - Patient List
 - Search All Patients

A patient search must include:

- First Name
- Last Name
- Gender
- Birthdate
- One more identifying qualifier
- 2. Go to Order Entry.
- In the order search box, search "econ" or "consult".
- 4. Select the E-consult to Dermatology order.

	*Chart Review	SnapShot	Care Everywhere	Results Review	Flowsheets	Allergies	Problem List	Order Entry	
B	☆ Order Ent	ry						2	
Please make	a selection								
Procedure: ec	. 3	Search							
My Preference	List Matches:								
Name		Frequency	Pref List			Туре	Px Code	Resulting Agencie	
E-Consult to De	matology 4		NMC AMB ONE	NMC AMB ONE CHART LINK REFERRALS			ECON1		

5. Fill out the order questions as appropriate, including any cascading questions.



- 6. Follow the below steps to upload a photo:
 - Drag and drop the photo file to the "Upload document" section of the patient's storyboard on the bottom left corner.
 - An "Upload document" box will open.
 - Enter the document "Type" as Outside Records.
 - Enter the "Description" as **Photo**.
 - Click Attach to patient's chart.

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BooBoo Board Female, 31 y.o., 8/14/1990 MRN: 05000262	Board, BooBoo 31 y.o. Female	
Search Chart OCVID-19 Vaccine: Unknown COVID-19: History 8/14/2020	Add files	
Isolation: Airborne, Contact	Ghost Jedi.jpg	
Allergies: No Known Drug Allergies	Type C Viside Records	
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	280 KB (10.0 MB Allowed)	1 File ()
ACCESS ENDS 8/24/2022	e Attach to p	Attach files to patient's chart
Upload document		

Any billing would needs would be completed outside of One Chart LINK.

7. Sign the order.

Nebraska Medicine Dermatology

The Nebraska Medicine Dermatology department will review the information and send a response back to the One Chart LINK Provider via In Basket.

Try It Out – In Basket

The ordering/requesting One Chart LINK provider will receive a response in the **E-Consults** folder in the In Basket activity.



A provider can set-up email notification preferences where the system will send an email when there is a new message in the In Basket. To set this up, follow the In Basket Email Notification Preference steps below.

- 1. Open the In Basket.
- 2. Select the E-consult folder.
- 3. Single-click on the message.
- 4. Review the information provided in the message.
- 5. Click Complete to mark the message as "complete".
- 6. Click **Done** to remove the message from the In Basket folder.



The ordering provider is responsible to communicate the results and recommendations to the patient as well as place any orders for prescriptions if applicable.

Try It Out – In Basket Email Notification Preference

In order to receive an email notification when a new In Basket message is received, follow the steps below:

- 1. Click Menu in the upper right corner.
- 2. Select Settings.
- 3. Select Notification preferences.
- 4. Click the appropriate selection boxes for what an email should be sent for.
 - For the E-consult workflow, be sure to select "E-Consult".
- 5. Enter/Verify the email address listed is appropriate.
- 6. Click Accept.

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Settings Notification Preferences Receive notifications for: Service Requests Encounter After Check-in(Outpatient Notifications) Email Patient Deceased(Pt Status Notifications) Email E-Consult					Receiving email notificat 1 message type at this email addree arichter@nebraskamed	ions for e ss .com 5		К.Я. 2 Э	0				
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